

DD/R-362-63

7 March 1963

MEMORANDUM FOR: Deputy Director of Central Intelligence

SUBJECT: Fitness Reports

REFERENCE: Your Memorandum, Same Subject,
Dated 11 February 1963

1. The DD/R has taken appropriate steps to insure the timely preparation of Fitness Reports. As of this date there are no delinquent reports within the DD/R.

2. We have just recently completed our plans for the DD/R Career Service Board and subordinate panels. A copy of the implementing Directive is attached for your interest and information. The provision in this Directive for the conduct of an annual competitive evaluation of all personnel in all grades will be scheduled in accordance with the fitness reporting periods for each grade. This particular aspect of our board and panel activities will help to insure the quality and timeliness of our Fitness Reports. In all matters concerning personnel management, the DD/R Career Service Board, which will be composed of senior command officers, will develop for the DD/R, career service policy, programs and procedures and monitor their implementation.

HERBERT SCOVILLE, JR.
Deputy Director
(Research)

Attachment:
DD/R Directive 20-1

Distribution: Orig & 1 - Addressee
1 - EA/DD/R
✓ 1 - DD/R Subj w/reference
1 - DD/R Chrono

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TRANSMITTAL SLIP		DATE 2/2 63
TO: EA/DD/R		
ROOM NO.	BUILDING	
REMARKS:		
Suspense: 15 March 1963		
FROM: DD/R		
ROOM NO.	BUILDING	EXTENSION
FORM NO. 241 1 FEB 55		REPLACES FORM 36-8 WHICH MAY BE USED. GPO : 1957-O-439445 (47)